



THE AGENCY
REAL ESTATE & PROPERTY MANAGEMENT

RENTAL APPLICATION

PROPERTY INFORMATION

PROPERTY ADDRESS: _____

DESIRED MOVE IN DATE: _____ MONTHLY RENT AMOUNT: _____ LEASE TERM: _____

APPLICANT INFORMATION

APPLICANT:

FULL NAME: _____ SEX (CIRCLE ONE): M F DATE OF BIRTH: _____

SS# OR TIN: _____ DRIVER'S LICENSE #: _____ STATE: _____

CELL: _____ WORK: _____ EMAIL ADDRESS: _____

CO-APPLICANT/SPOUSE:

FULL NAME: _____ SEX (CIRCLE ONE): M F DATE OF BIRTH: _____

SS# OR TIN: _____ DRIVER'S LICENSE #: _____ STATE: _____

CELL: _____ WORK: _____ EMAIL ADDRESS: _____

CURRENT ADDRESS: _____ CITY: _____ ZIP: _____

HOW LONG AT THIS ADDRESS?: FROM: _____ TO: _____ RENT/MORTGAGE AMOUNT: _____

CURRENT LANDLORD'S NAME: _____ PHONE NUMBER: _____

REASON FOR MOVING: _____ LEASE EXPIRATION DATE: _____

PREVIOUS ADDRESS (IF LESS <2 YRS): _____

EMERGENCY CONTACT: _____ RELATIONSHIP: _____ PHONE: _____

ANY PETS?: If so, list each breed type: _____ WEIGHT: _____

ANY SMOKERS (CIRCLE): N Y

LIST ALL OCCUPANTS THAT WILL LIVE WITH YOU:

FULL NAME: _____ AGE: _____ RELATIONSHIP: _____

FULL NAME: _____ AGE: _____ RELATIONSHIP: _____

FULL NAME: _____ AGE: _____ RELATIONSHIP: _____

FULL NAME: _____ AGE: _____ RELATIONSHIP: _____

EMPLOYMENT INFORMATION

APPLICANT

EMPLOYER: _____ LENGTH OF EMPLOYMENT: _____

ADDRESS: _____ CITY: _____ ZIP: _____

JOB TITLE: _____ START DATE: _____ END DATE: _____ MONTHLY INCOME: _____

SUPERVISOR NAME: _____ PHONE NUMBER: _____ EMAIL: _____

CO-APPLICANT/SPOUSE:

EMPLOYER: _____ LENGTH OF EMPLOYMENT: _____

ADDRESS: _____ CITY: _____ ZIP: _____

JOB TITLE: _____ START DATE: _____ END DATE: _____ MONTHLY INCOME: _____

SUPERVISOR NAME: _____ PHONE NUMBER: _____ EMAIL: _____

OTHER INCOME? If so, please provide the following information:

SOURCE: _____ AMOUNT PER MONTH: _____ (Please provide documentation)

NOTE: Sources of additional income will NOT be considered, unless applicant(s) provide documentation that establishes such income.

VEHICLE INFORMATION

YEAR/MAKE/MODEL: _____ LICENSE PLATE #: _____ STATE: _____

YEAR/MAKE/MODEL: _____ LICENSE PLATE #: _____ STATE: _____

YEAR/MAKE/MODEL: _____ LICENSE PLATE #: _____ STATE: _____

YEAR/MAKE/MODEL: _____ LICENSE PLATE #: _____ STATE: _____

BACKGROUND QUESTIONS

1. Have you ever been the subject of an eviction proceeding or settlement whether or not a suit was actually filed? Yes / No
2. Have you or any other intended occupant, including minors, ever been charged (whether or not resulting in a conviction) or convicted, or pleaded guilty or "no contest" to a felony? Yes / No
3. Have you or any other intended occupant, including minors, ever been convicted of or pleaded guilty or "no contest" to a misdemeanor involving sexual misconduct or the manufacturing of drugs whether or not resulting in a conviction? Yes / No
4. Are you or any other intended occupant, including minors, required to register as a Violent or Sex Offender in any jurisdiction? Yes / No

ACKNOWLEDGMENT & AUTHORIZATION

APPLICATION FEE

Applicant(s) has submitted the sum of \$50.00 ("application fee") with this application. Applicant(s) understand and agree that this application shall not be considered by management until the application fee is paid. Applicant(s) understand and agree that the application fee is used by management for the payment of processing of this application, which includes costs for verifying the authenticity of the information provided and to obtain or otherwise procure information regarding applicant's credit history, criminal background, and rental references. As such, applicant(s) understand and agree that the application fee is **nonrefundable**. Applicant(s), by signing this application for occupancy, represent that the information provided herein is true and correct to the best of their knowledge. In the event that management discovers that any information provided herein is false, applicant understands and agrees that management may, at management's sole option, reject this application and immediately rescind any current or future agreement with applicant(s).

APPLICANT(S) RELEASE AND AUTHORIZATION

By signing this application for occupancy, the undersigned applicant(s) authorize management to obtain a consumer credit report and any other information necessary in management's sole discretion to assist in the evaluation of this application for occupancy. Applicant(s) understand and agree that any such information obtained by management may include, but is not limited to, applicant's credit history, criminal record, evidence of any civil litigation and civil judgments, records of arrest, past rental history, employment history, salary information and history, vehicle records, driver's license records, driving history, or any other information. Applicant(s) release management, its principals, investors, employees, agents, vendors, the owner(s) of the community or property generally described in this application, and any furnisher or supplier of information related to this application from any and all liability in the procurement, use, distribution, and possession of all obtained information. Applicant(s) also understand and agree that the information provided in this application and other consumer reports, to include credit reports, criminal records, evidence of any civil litigation, and civil judgments, records of arrest, past rental history, employment history, salary information/history, vehicle records, driver's license records, driving history, or any other information may be provided to state, local, and/or federal government agencies. Any disposal of information received by management shall be done in accordance with 16 CFR part 682 and N.C. Gen. Stat. § 75-64, *et seq.*

APPLICANT'S SIGNATURE: _____ DATE: _____

CO-APPLICANT'S/SPOUSE'S SIGNATURE: _____ DATE: _____